



**East Central Arkansas
Regional Library**

**ECARL REGIONAL BOARD OF TRUSTEES
REGULAR SESSION MINUTES**

May 26, 2023

Call to Order and Roll Call:

Chairman Jerry Harvey called the meeting to order at 5:21 p.m. In addition to Chairman Harvey, other trustees in attendance were Mrs. Anne Eldridge and Mrs. Justin Futrell. Mrs. Eldridge held the proxy of Ms. Willie White. Rev. John Paul Myrick, Regional Librarian and Board Secretary was also present. After roll call, Rev. Myrick informed the Chairman that quorum was present.

Introduction of Guests

None

Public Participation and Communications:

None

Annual Meeting Business

Adoption of Minutes (March 3, 2022 Called Session):

No discussion was made concerning the minutes. Trustee Futrell made a motion to approve the reading of the August minutes. Trustee Eldridge seconded the motion. Votes were cast as follows:

Chairperson Harvey - Aye
Trustee Eldridge - Aye
Trustee Futrell - Aye
Trustee White (by Trustee Eldridge) -Aye

The motion carried and the minutes stood adopted.

Approval of Financial reports, reconciliations, journal and ledger entries, amendments and funds transfers:

Chairperson Harvey asked the board to review the financial reports. Trustee Eldridge made a motion to accept the reports. Mrs. Futrell seconded the motion. The Chairman called for a vote, which is recorded as follows:

Chairperson Harvey - Aye
Trustee Eldridge - Aye
Trustee Futrell - Aye
Trustee White (by Trustee Eldridge) -Aye

All ayes; motion carried.

Old Business:

Under old business, the document Forward: A Long-Range Plan for the East Central Arkansas Regional Library, 2022-2026 was take into consideration. Rev. Myrick advised that there was no rush to adopt the plan, and that as long as it was submitted to the state by mid-October everything should be o.k. After discussion, Trustee Eldridge motioned to table consideration of the plan until the August meeting to allow time for study. Trustee Futrell seconded the motion. The Chairman then called for a vote, which was as follows:

Chairman Harvey – Aye
Trustee Eldridge – Aye
Trustee Futrell – Aye
Trustee White (by Trustee Eldridge) – Aye.

Consideration of the plan was postponed to the August Regular Session.

Trustee Cartillar joined the meeting at this time.

Rev. Myrick explained to the Board that bids had been solicited for two vehicles in April, including the van for the ECARL fleet as allowed by the Board at their March meeting. No bids were received for the van. Rev. Myrick stated that a trailer was going to have to be bid for Cross County's bookmobile project, and that the would revise the specifications and rebid the van at that time.

The Chairman asked if there was any other old business. There was none.

New Business:

Under new business, Rev. Myrick explained that it was time for the Library to revive its Operational Policies. He told the Board that they would soon receive a web link to those policies and asked that they review those and get back to him with any recommendations, changes, or questions within the next week or so. Trustee Eldridge inquired, in light of the shootings earlier in the week in Texas, if there was any policy to guide staff in case of a mass shooting event. Rev. Myrick explained that there was a Disaster Plan in place as required by the State Library,

and that the Library had policies in both the Operations and Personnel Policies addressing emergencies, but that there was no policy specifically relating to a mass shooting or violence event. He did explain to the Board that many employees had Active Shooter Training in at the Memphis Regional Circulation Conference several years back, but that it was likely time for a refresher. He advised that he would take the matter under advisement and remember it as he re-wrote policies.

The Chairman asked if there was any other new business. Hearing none, the Chairman then asked the Board about adjourning. Trustee Futrell made the motion to adjourn, which Trustee Eldridge seconded. The Chairman directed that the Secretary call the roll for the vote, which was as follows:

Chairman Harvey – Aye
Trustee Cartillar - Aye
Trustee Eldridge – Aye
Trustee Futrell – Aye
Trustee White (by Trustee Eldridge) – Aye

Rev. Myrick informed the Chair that the motion had been adopted. The Chairman adjourned the meeting at 5:39 PM.

The next session of the Regional Board of Trustees is scheduled for Thursday, August 25th at 5:15 PM.

Respectfully,

John Paul Myrick, MLS, SJDM.
Regional Librarian and Secretary to the Board of Trustees