CROSS COUNTY LIBRARY

BOARD OF TRUSTEES MEETING

June 29, 2015

**Call to Order and Roll Call:** The meeting was called to order at 4:00pm by Board Chair Reta Ragland. Those in attendance were Kitty Bingham, Reta Ragland, George Anne Draper, Jerry Harvey, John Paul Myrick, Executive Director; and Claire Miller, Deputy Director.

**Reading and Acceptance of Minutes:** The minutes from April 22, 2015 were presented for approval. Jerry Harvey motioned to adopt the minutes as presented. Reta Ragland seconded the motion. All aye, motion carried.

**Public Participation and Communications:**

None

**Financial Reports and approval of bills:** The financial reports were presented for April and May 2015. A question was asked about checks written to Carolyn Burnett, Earl Murphy, Dan Phillians, and Chris Davis. These checks were issued in connection with the Air Force Band Concert back in May. Janis Kearney was brought up as well. Claire explained that she came to our library for an Author Visit. She was the Presidential Diarist for Bill Clinton. Kitty also asked about the Miscellaneous Income line item. We use this line item as a catch all for different things. Kitty motioned to accept the financial reports for April 2015. George Anne seconded the motion. All aye, motion carried. Kitty motioned to accept the financial reports for May 2015. Jerry seconded the motion. All aye, motion carried.

**Operation Reports:** Claire presented the Trustees with completed reports for April and May 2015. She gave an update on Summer Reading Programs and a summary of recent programs from Money Smart Week and beyond. John Paul also mentioned the changes in databases this Summer. George Anne mentioned that it would be good to see what the school and college libraries have so we don’t copy each other’s resources. ABC Clio and SIRS are available through the High School library. George Anne motioned to accept the operation reports as presented. Kitty seconded the motion. All aye, motion carried.

**Unfinished Business:** Building Discussion/”Big Green Switch” – John Paul briefly touched on the Quorum Court Meeting that he and George Anne attended. Doug Kennon was offended that the Quorum Court hadn’t been notified about the proposed swap between the city and the county. He had implied that we had made improvements to the building knowing that we planned to exchange with the city. George Anne said that the less we say, the better off we are. Doug Kennon has been acting more friendly towards her after the meeting. We just have to kill them with kindness. The preliminary draft of the floor plan was sent to John Paul and it’s a work in progress.

**New Business:**

* **ECARLS and County Budgets 2016 –** As far as the ECARLS Budget, John Paul felt very comfortable presenting to the board. He was able to be a little more aggressive with budgeting this year by looking at past revenues. Even with the rise in contributions from the counties, we were able to increase expenditures in several areas. The System Personnel Costs on the 2016 Cross County Budget has been rearranged due to Tess Rawls’ resignation. We were able to add 10 hours a week to two part time employees and raise Lori Hunt to full time.
* **Personnel Recommendation –** John Paul asked if the Trustees were willing to allow Lori to move to fulltime at the next pay period rather than January 1st. Kitty motioned to move Lori to full time. Jerry seconded the motion. All aye, motion carried.
* **Declaration of Surplus Property –** The trustees were presented with a list of property that John Paul had recommended for disposal. We added 8 ranges of steel adult nonfiction shelving to the list. George Anne motioned to mark the property as surplus and dispose of it. Kitty seconded the motion. All aye, motion carried.
* **DeltaLINC Project –** John Paul presented the trustees with a memo explaining the DeltaLINC Project which includes sharing materials across a large part of the state. John Paul submitted a grant proposal and was asked to take part in the second stage of the grant process. John Paul asked for permission to proceed with this initiative. Kitty said her only concern was that we are not financially responsible for Forrest City. John Paul said we wouldn’t be. We would only be responsible for assisting with delivery routes to county lines. George Anne motioned to continue with the DeltaLINC Project. Kitty seconded the motion. All aye, motion carried.
* **Appointment of Cross County Trustee to Regional Library Board –** John Paul had notified the trustees of their duty to appoint three Trustees to the ECARL Board. They could vote to fill all the positions or leave Reta and Kitty and choose one more Trustee. He suggested choosing one more Trustee to prevent signature changes at the Bank. After discussion, George Anne was recommended. She agreed because she knew that Joy and Jerry have to work and it might be harder for them to attend meetings. Kitty motioned to appoint George Anne to the ECARL board. Jerry seconded the motion. All aye, motion carried.

**Trustee Comment Period:**

None.

**Adjournment:** Kitty motioned for the meeting to be adjourned. George Anne seconded the motion. All aye, motion carried. Meeting adjourned at 5:02pm.

Respectfully submitted,

Claire Miller

Operations Manager, Cross County Library