



**East Central Arkansas
Regional Library**

**WOODRUFF COUNTY LIBRARY BOARD OF
TRUSTEES**

*Regular Session, Monday, January 31, 2022, Noon,
Via ZOOM Meeting Platform.*

AGENDA

- I. Call to Order/Roll Call
- II. Introduction of Guests
- III. Public Participation and Comments
- IV. Annual Business
 - A. Election of Chair
 - B. Election of ECARL Representatives
 - C. Resolution 2022-A, Naming of signatories and depositories.
- V. Adoption of Minutes *(November 1, 2021 Called Session)*
- VI. Approval of Approval of Financial Reports, Reconciliations, Journal and Ledger Entries, Amendments and Funds Transfers
 - A. October-December 2021 Financial Reports.
- VII. Acceptance of Operations Managers Reports
 - A. October-December 2021 Operations Reports.
- VIII. Old Business
 - A. Augusta Project Update
 - B. Other Old Business
- IX. New Business
 - A. Removal of items from inventory
 - B. Other new business
- X. Trustee Comments
- XI. Adjourn

WCL20221-1

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Woodruff County Library Board of Trustees

RESOLUTION 2022-A

Naming depositories for Library accounts and designating signatories on deposit accounts.

WHEREAS, state law directs that funds designated for public library purposes be deposited in financial institutions regulated by state and federal officials, and that deposits be covered by insurance provided by the Federal Deposit Insurance Corporation and on pledged securities by the financial institution, and

WHEREAS, the Library has utilized any and all banking institutions with operations in the county, finding these institutions meet applicable rules and guidelines as dictated by law, and

WHEREAS, The Bylaws of the Board of Trustees of the Library stipulate that the Chair, and two other parties shall be elected annually and, along with the Regional Librarian/Executive Director are signatories on all depository accounts, and

WHEREAS, in Regular Session on January 27, 2022, the Board named the following persons to serve as signatories for the 2020 year:

CHAIR: _____

SIGNATORY: _____

SIGNATORY: _____, and

WHEREAS, The Reverend John Paul Myrick, MLS, SJDM holds appointment as the Regional Librarian/Executive Director and by virtue of office serves as Fiscal/Contracting Officer for and Secretary to the Board of Trustees, and is a signatory to accounts pursuant to state law and Board Bylaws,

THEREFORE, BE IT RESOLVED, that the Board elects that it may maintain accounts in all financial institutions with a presence in the county, and designates the above-named parties as signatories on the depository accounts of the Library.

Adopted in Regular Session this 28th day of January, 2022.

Chair, Board of Trustees

Secretary to the Board
Regional Librarian

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WOODRUFF COUNTY LIBRARY
BOARD OF TRUSTEES MEETING

November 01, 2021

Call to Order and Roll Call:

The Woodruff County Library Board of Trustees met Monday, November 01, 2021, in person at the Augusta Library building.

Chair Anne Eldridge called the meeting to order at 12:01 pm. Roll was called with Anne Eldridge, Willie White, John Hanna, and Terrance Scott in attendance. Also present were John Paul Myrick, Regional Librarian, and Karen Golden, County Branch Operations Manager

Introduction of Guests:

None

Public Participation and Communications:

None

Adoption of Minutes:

Trustee White made the motion to accept the minutes for the July 2021 meeting as read. Trustee Scott seconded the motion.

Chair Eldridge—Yes
Trustee White—Yes
Trustee Hanna—Yes
Trustee Scott—Yes

All aye, motion carried.

Approval of Financial Reports, Reconciliations, Journal and Ledger Entries, Amendments and Funds Transfers:

July - August 2021 Financial Reports

Chair Eldridge asked if any money has been spent on the new addition to the Augusta building. Mr. Myrick stated that it had not and that the grant money will run through the city. When local funds are required, the Library Foundation will be contacted to release those funds.

Chair Eldridge made the motion to approve the financial reports. Trustee Hanna seconded the motion.

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Chair Eldridge—Yes
Trustee White—Yes
Trustee Hanna—Yes
Trustee Scott—Yes

All aye, motion carried.

Acceptance of Operations Manager's Reports:

Chair Eldridge stated that she was happy to see the numbers on the statistic reports. Circulation and patron numbers were up for July. She was also excited to note the number of items that the library has in its collection. Mr. Myrick pointed out that those numbers do not include the electronic items available to the public.

Mrs. Eldridge discussed the adult STEM programs that the library is presenting through the Rural Gateways grant. She explained to the other board members that this is a combination of a book discussion and STEM program. She asked if STEM was still being done in the schools and was assured that it is.

Mrs. Eldridge also praised the staff for keeping the library going during the COVID pandemic and serving the public. Mrs. Golden stated that without the support of the board, Mr. Myrick, and her staff that this would not have been possible.

There being no further discussion, Chair Eldridge made the motion to accept the operations manager's report as presented. Trustee Hanna seconded the motion.

Chair Eldridge—Yes
Trustee White—Yes
Trustee Hanna—Yes
Trustee Scott—Yes

All aye, motion carried.

Old Business:

A. Augusta Project Update

Mr. Myrick stated that if the board would like, this could be delayed until the end of the meeting at which time they could go outside and look at the progress being made.

B. Other Old Business

Chair Eldridge stated that she would like to see reports from the city concerning the grant as they become available showing the amount of grant money received as well as expenses submitted. Mr. Myrick said it should not be a problem to get those reports.

Chair Eldridge also stated that she has heard some remarks from the public concerning the cost of the addition in relation to the size. They have trouble believing that this could be a \$350,000 addition. She has told them that there are many expenses such as architect fees, construction costs, and legal costs. Mr. Myrick stated that we also had to have a geo-technical survey, property survey, and an asbestos abatement as well as paying federally mandated wage rates. The cost of commercial construction is much greater than a home building project.

Mr. Myrick reminded the board that he will be writing the new long-range plan for the library. He will be asking the board to participate in surveys and asked each board member to select three people in the community who would candidly answer surveys. The board stated that they would do so.

New Business:

A. Adoption of the 2022 Meeting Schedule

The board was presented a copy of the 2022 County Board Meeting schedule. After looking over the schedule, Trustee White made the motion to accept the schedule as presented. Trustee Hanna seconded the motion.

Chair Eldridge—Yes

Trustee White—Yes

Trustee Hanna—Yes

Trustee Scott—Yes

All aye, motion carried.

B. Other New Business

Mr. Myrick reminded the board that they would be receiving paperwork for his evaluation in the near future.

Trustee Comments:

There was a discussion about how funds were distributed to the different branches. (I believe Trustee Scott asked this question). Chair Eldridge stated that our money comes from state and federal funds as well as county millage. Mr. Myrick stated that by having the money in a central fund, each branch benefits by having more money than they would receive individually and we are able to provide more and better services.

Trustee Scott also asked about getting someone to come in to clean the building at Cotton Plant. Mrs. Golden will talk to Nikita Thomas to see if she would like to do this separate and apart from her job as Branch Head.

Following the Trustee Comment period, the board members and Mr. Myrick went outside to view the progress on the addition.

Adjournment:

Upon the board's return, Chair Eldridge adjourned the meeting at 12:42 pm.

Respectfully submitted,

Karen Golden
County Operations Manager, Woodruff County Library

WOODRUFF COUNTY LIBRARY

FINANCIAL STATEMENT

OCTOBER 31, 2021

WCL20221-9

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
Year to Date Balance Sheet
For the period ending 10/31/2021

ASSETS	10/31/2021
Current Asset	
RiverWind Bank - Checking	195,408.01
RiverWind Bank - Endowment	20,577.28
Merchants & Planters McCrory 202975	26,485.96
Merchants & Planters McCrory 203015	25,970.31
Total Current Asset	268,441.56
Total ASSETS	268,441.56
CAPITAL	
Capital	
Retained Earnings	(268,441.56)
Total CAPITAL	(268,441.56)
Total Liabilities and Capital	(268,441.56)

Year to Date Balance Sheet

WCL20221-10

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
Two Column YTD Profit and Loss
YTD is for the period ending October 31, 2021

INCOME	October 01, 2021-October 31, 2021		YTD	
	Amount	Percent	Amount	Percent
Interest Income	\$25.05	0.07 %	\$361.20	0.17 %
Miscellaneous Income	142.00	0.41 %	4,624.51	2.16 %
State Aid	0.00	0.00 %	5,000.00	2.34 %
Millage	34,787.83	99.50 %	203,426.73	95.03 %
Copier	6.40	0.02 %	279.70	0.13 %
Printer	0.00	0.00 %	372.00	0.17 %
TOTAL INCOME	34,961.28	100.00 %	214,064.14	100.00 %
EXPENSES				
Salaries	\$14,000.00	40.04 %	\$126,200.00	58.95 %
System Regional Technology	0.00	0.00 %	2,722.80	1.27 %
Membership, Fees & Subscriptions	0.00	0.00 %	25.00	0.01 %
Computer Equipment & Software	0.00	0.00 %	18,849.32	8.81 %
Office	0.00	0.00 %	151.81	0.07 %
Copier	101.79	0.29 %	1,084.77	0.51 %
Books - Adult	237.19	0.68 %	9,149.04	4.27 %
Books - Adult - McCrory	0.00	0.00 %	2,096.51	0.98 %
Books - Adult - Cotton Plant	21.15	0.06 %	938.88	0.44 %
Books - Children - McCrory	0.00	0.00 %	850.41	0.40 %
Books - Children - Cotton Plant	41.90	0.12 %	1,045.32	0.49 %
Video - Cotton Plant	0.00	0.00 %	115.76	0.05 %
Books - Electronics	0.00	0.00 %	1,242.00	0.58 %
Books - Audio	396.95	1.14 %	2,175.93	1.02 %
Video	0.00	0.00 %	986.42	0.46 %
Books - Children	279.50	0.80 %	4,702.36	2.20 %
Janitor	0.00	0.00 %	241.99	0.11 %
Book Processing Supplies	0.00	0.00 %	701.88	0.33 %
System Operating Contribution	0.00	0.00 %	12,644.86	5.91 %
Telephone	2,133.47	6.10 %	26,030.53	12.16 %
Postage	0.00	0.00 %	134.01	0.06 %
Travel and Conferences	300.00	0.86 %	300.00	0.14 %
Utilities - McCrory	54.82	0.16 %	3,003.45	1.40 %
Utilities - Augusta	524.86	1.50 %	5,348.43	2.50 %
Maintenance	370.78	1.06 %	17,807.09	8.32 %
Summer Reading Programs	0.00	0.00 %	587.84	0.27 %
Library Programs	0.00	0.00 %	675.81	0.32 %
Library Promotions/Marketing	0.00	0.00 %	162.12	0.08 %
Building Improvement	0.00	0.00 %	586.80	0.27 %
Machine/Equipment	27.35	0.08 %	3,161.25	1.48 %
Special Collections	0.00	0.00 %	961.87	0.45 %
TOTAL EXPENSES	18,489.76	52.89 %	244,684.26	114.30 %
NET PROFIT/(LOSS)	16,471.52	47.11 %	(30,620.12)	(14.30) %

Two Column YTD Profit and Loss

WCL20221-11

**WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of October, 2021**

ID	Date	Journal	Reference	Description	Debit	Credit
1015	RiverWind Bank - Checking				178,939.11	
476	10/05/2021	GJ	1	T-Mobile		100.00
478	10/05/2021	GJ	2	CenturyLink		2,033.47
481	10/05/2021	GJ	3	Amazon		92.83
486	10/05/2021	GJ	4	Ingram		195.66
456	10/06/2021	GJ	9046	Mid America Books		167.60
458	10/06/2021	GJ	9047	Westmoreland Heating		301.78
460	10/06/2021	GJ	9048	City Light Water & Gas		524.86
462	10/06/2021	GJ	9049	Konica Minolta Business		101.79
464	10/06/2021	GJ	9050	McCrary Water & Sewer Systems		54.82
466	10/06/2021	GJ	9051	4-G Maintenance		69.00
468	10/06/2021	GJ	9052	Blackstone Publishing		396.95
470	10/06/2021	GJ	9053	ECARL Payroll Account		14,000.00
489	10/08/2021	GJ	101	Deposit	125.00	
472	10/11/2021	GJ	9054	Karen Golden		150.00
474	10/11/2021	GJ	9055	Melinda Kidd		150.00
491	10/18/2021	GJ	102	Deposit	17.00	
488	10/22/2021	GJ	5	Department of Finance		151.00
493	10/25/2021	GJ	103	Deposit	34,794.23	
496	10/31/2021	GJ	104	Interest Earned Checking	22.43	
	Ending Balance				195,408.01	
1020	RiverWind Bank - Endowment				20,574.66	
498	10/31/2021	GJ	201	Interest Earned - Endowment	2.62	
	Ending Balance				20,577.28	
1027	Merchants & Planters McCrary 202975				26,485.96	
	Ending Balance				26,485.96	
1028	Merchants & Planters McCrary 203015				25,970.31	
	Ending Balance				25,970.31	
3000	Retained Earnings					299,061.68
	Ending Balance					299,061.68
3003	Interest Income					336.15
497	10/31/2021	GJ	104	Interest Earned Checking		22.43
499	10/31/2021	GJ	201	Interest Earned - Endowment		2.62
	Ending Balance					361.20
3004	Miscellaneous Income					4,482.51
490	10/08/2021	GJ	101	Deposit		125.00
492	10/18/2021	GJ	102	Deposit		17.00
	Ending Balance					4,624.51
3006	State Aid					5,000.00
	Ending Balance					5,000.00
3011	Millage					168,638.90
495	10/25/2021	GJ	103	Deposit		34,787.83
	Ending Balance					203,426.73

**WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of October, 2021**

ID	Date	Journal	Reference	Description	Debit	Credit
3012				Copier		
494	10/25/2021	GJ	103	Deposit		273.30
	Ending Balance					6.40
						279.70
3013				Printer		
	Ending Balance					372.00
						372.00
3201				Salaries		
469	10/06/2021	GJ	9053	ECARL Payroll Account	112,200.00	
	Ending Balance				14,000.00	
					126,200.00	
3212				System Regional Technology		
	Ending Balance				2,722.80	
					2,722.80	
3215				Membership, Fees & Subscriptions		
	Ending Balance				25.00	
					25.00	
3216.1				Computer Equipment & Software		
	Ending Balance				18,849.32	
					18,849.32	
3217				Office		
	Ending Balance				151.81	
					151.81	
3218				Copier		
461	10/06/2021	GJ	9049	Konica Minolta Business	982.98	
	Ending Balance				101.79	
					1,084.77	
3219.1				Books - Adult		
479	10/05/2021	GJ	3	Amazon	8,911.85	
482	10/05/2021	GJ	4	Ingram	65.48	
487	10/22/2021	GJ	5	Department of Finance	20.71	
	Ending Balance				151.00	
					9,149.04	
3219.11				Books - Adult - McCrory		
	Ending Balance				2,096.51	
					2,096.51	
3219.12				Books - Adult - Cotton Plant		
483	10/05/2021	GJ	4	Ingram	917.73	
	Ending Balance				21.15	
					938.88	
3219.13				Books - Children - McCrory		
	Ending Balance				850.41	
					850.41	
3219.14				Books - Children - Cotton Plant		
484	10/05/2021	GJ	4	Ingram	1,003.42	
	Ending Balance				41.90	
					1,045.32	
3219.16				Video - Cotton Plant		
	Ending Balance				115.76	
					115.76	
3219.2				Books - Electronics		
	Ending Balance				1,242.00	
					1,242.00	

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of October, 2021

ID	Date	Journal	Reference	Description	Debit	Credit
3219.3		Books - Audio				
467	10/06/2021	GJ	9052	Blackstone Publishing	1,778.98	
	Ending Balance				396.95	
					2,175.93	
3219.4		Video				
	Ending Balance				986.42	
					986.42	
3219.6		Books - Children				
485	10/05/2021	GJ	4	Ingram	4,422.86	
455	10/06/2021	GJ	9046	Mid America Books	111.90	
	Ending Balance				167.60	
					4,702.36	
3220		Janitor				
	Ending Balance				241.99	
3221		Book Processing Supplies				
	Ending Balance				241.99	
					701.88	
3248		System Operating Contribution				
	Ending Balance				701.88	
					12,644.86	
					12,644.86	
3249		Telephone				
475	10/05/2021	GJ	1	T-Mobile	23,897.06	
477	10/05/2021	GJ	2	CenturyLink	100.00	
	Ending Balance				2,033.47	
					26,030.53	
3250		Postage				
	Ending Balance				134.01	
					134.01	
3252		Travel and Conferences				
471	10/11/2021	GJ	9054	Karen Golden	0.00	
473	10/11/2021	GJ	9055	Melinda Kidd	150.00	
	Ending Balance				150.00	
					300.00	
3261.1		Utilities - McCrory				
463	10/06/2021	GJ	9050	McCrory Water & Sewer Systems	2,948.63	
	Ending Balance				54.82	
					3,003.45	
3261.2		Utilities - Augusta				
459	10/06/2021	GJ	9048	City Light Water & Gas	4,823.57	
	Ending Balance				524.86	
					5,348.43	
3265		Maintenance				
457	10/06/2021	GJ	9047	Westmoreland Heating	17,436.31	
465	10/06/2021	GJ	9051	4-G Maintenance	301.78	
	Ending Balance				69.00	
					17,807.09	
3285		Summer Reading Programs				
	Ending Balance				587.84	
3288		Library Programs				
	Ending Balance				587.84	
					675.81	
					675.81	

General Ledger

**WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of October, 2021**

ID	Date	Journal	Reference	Description	Debit	Credit
3289				Library Promotions/Marketing		
				Ending Balance	162.12	
					162.12	
3291				Building Improvement		
				Ending Balance	586.80	
					586.80	
3293				Machine/Equipment		
480	10/05/2021	GJ	3	Amazon	3,133.90	
				Ending Balance	27.35	
					3,161.25	
3297				Special Collections		
				Ending Balance	961.87	
					961.87	

Woodruff County Library Budget Analysis
October 2021

	MONTHLY		Y-T-DATE	YEARLY		% COLLECT
	CURRENT	BUDGETED		BUDGETED	UNCOLLECT	
	CURRENT	BUDGETED	Y-T-DATE	BUDGETED	UNEXPEND	% SPENT
REVENUES/INCOME						
Miscellaneous Income	\$142.00	\$41.67	\$4,624.51	\$500.00	-\$4,124.51	0.00%
Gifts	\$0.00	\$41.67	\$0.00	\$500.00	\$500.00	0.00%
Millage	\$34,787.83	\$22,916.67	\$203,426.73	\$275,000.00	\$71,573.27	73.97%
Interest	\$25.05	\$0.00	\$361.20	\$0.00	-\$361.20	0.00%
Copier/Printer	\$6.40	\$100.00	\$651.70	\$1,200.00	\$548.30	54.31%
Carryover	\$0.00	\$3,740.50	\$0.00	\$44,885.96	\$44,885.96	0.00%
Grants	\$0.00	\$833.33	\$5,000.00	\$10,000.00	\$5,000.00	0.00%
TOTAL REVENUES	\$34,961.28	\$27,673.83	\$214,064.14	\$332,085.96	\$118,021.82	64.46%

PERSONNEL EXPENDITURES						
System Personnel Cost	\$14,000.00	\$12,834.78	\$126,200.00	\$154,017.32	\$27,817.32	81.94%
TOTAL PERSONNEL EXPENDITURES	\$14,000.00	\$12,834.78	\$126,200.00	\$154,017.32	\$27,817.32	81.94%

MATERIALS EXPENDITURES						
Books - Adult	\$237.19	\$1,117.63	\$9,149.04	\$13,411.50	\$4,262.46	68.22%
Books - Adult - McCrory	\$0.00	\$208.33	\$2,096.51	\$2,500.00	\$403.49	83.86%
Books - Adult - Cotton Plant	\$21.15	\$208.33	\$938.88	\$2,500.00	\$1,561.12	37.56%
Books - Young Adult	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Books - Children's	\$279.50	\$770.83	\$4,702.36	\$9,250.00	\$4,547.64	50.84%
Books - Children - McCrory	\$0.00	\$208.33	\$850.41	\$2,500.00	\$1,649.59	34.02%
Books - Children - Cotton Plant	\$41.90	\$208.33	\$1,045.32	\$2,500.00	\$1,454.68	41.81%
Books - Periodicals	\$0.00	\$166.67	\$0.00	\$2,000.00	\$2,000.00	0.00%
Books - Periodicals - McCrory	\$0.00	\$33.33	\$0.00	\$400.00	\$400.00	0.00%
Books - Periodicals - Cotton Plant	\$0.00	\$33.33	\$0.00	\$400.00	\$400.00	0.00%
Books - Audio	\$396.95	\$187.50	\$2,175.93	\$2,250.00	\$74.07	96.71%
Books - Electronics - System Contribution	\$0.00	\$668.17	\$1,242.00	\$8,018.00	\$6,776.00	15.49%
Video materials	\$0.00	\$291.67	\$986.42	\$3,500.00	\$2,513.58	28.18%
Video materials - McCrory	\$0.00	\$41.67	\$0.00	\$500.00	\$500.00	0.00%
Video materials - Cotton Plant	\$0.00	\$41.67	\$115.76	\$500.00	\$384.24	23.15%
Special Collections/ AR	\$0.00	\$83.33	\$961.87	\$1,000.00	\$38.13	96.19%
Artwork	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL MATERIALS EXPENDITURES	\$976.69	\$4,269.13	\$24,264.50	\$51,229.50	\$26,965.00	47.36%

LIBRARY OPERATIONS						
Membership Fees/Dues	\$0.00	\$0.00	\$25.00	\$0.00	-\$25.00	0.00%
Office Supplies	\$0.00	\$41.67	\$151.81	\$500.00	\$348.19	30.36%
Postage / Box Rent	\$0.00	\$29.17	\$134.01	\$350.00	\$215.99	38.29%
Copier/Printer Supplies	\$101.79	\$250.00	\$1,084.77	\$3,000.00	\$1,915.23	36.16%
Branch Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Book Processing	\$0.00	\$41.67	\$701.88	\$500.00	-\$201.88	140.38%

Woodruff County Library Budget Analysis
October 2021

Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Travel	\$300.00	\$375.00	\$300.00	\$4,500.00	\$4,200.00	6.67%
Building Insurance	\$0.00	\$375.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
Utilities - Augusta	\$524.86	\$666.67	\$5,348.43	\$8,000.00	\$2,651.57	66.86%
Utilities - McCrory	\$54.82	\$250.00	\$3,003.45	\$3,000.00	-\$3.45	100.12%
Building Repairs/ Maintenance	\$370.78	\$1,015.36	\$17,807.09	\$12,184.32	-\$5,622.77	146.15%
Building Improvements	\$0.00	\$0.00	\$586.80	\$0.00	-\$586.80	0.00%
Telecommunications	\$2,133.47	\$1,750.00	\$26,030.53	\$21,000.00	-\$5,030.53	123.95%
Janitorial	\$0.00	\$291.67	\$241.99	\$3,500.00	\$3,258.01	6.91%
Equipment Purchases	\$0.00	\$66.67	\$0.00	\$800.00	\$800.00	0.00%
Computer Equipment	\$27.35	\$9,910.18	\$22,010.57	\$20,895.00	-\$1,115.57	105.34%
System Operating Contribution	\$0.00	\$2,152.36	\$12,644.86	\$25,828.36	\$13,183.50	48.96%
McCrory Operating Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cotton Plant Operating Contribution	\$0.00	\$250.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
System Technology Contribution	\$0.00	\$500.00	\$2,722.80	\$6,000.00	\$3,277.20	45.38%
Adult Library Programs	\$0.00	\$312.50	\$675.81	\$3,750.00	\$3,074.19	18.02%
Children's Summer Reading Programs	\$0.00	\$291.67	\$587.84	\$3,500.00	\$2,912.16	16.80%
Marketing	\$0.00	\$250.00	\$162.12	\$3,000.00	\$2,837.88	5.40%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Projects - System Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Funds held in reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL LIBRARY OPERATIONS	\$3,513.07	\$10,650.64	\$94,219.76	\$127,807.68	\$33,587.92	73.72%
TOTAL EXPENDITURES	\$18,489.76	\$27,754.54	\$244,684.26	\$333,054.50	\$88,370.24	

WOODRUFF COUNTY LIBRARY

FINANCIAL STATEMENT

NOVEMBER 30, 2021

WCL20221-18

**WOODRUFF COUNTY LIBRARY
 201 MULBERRY ST
 AUGUSTA, AR 72006
 Year to Date Balance Sheet
 For the period ending 11/30/2021**

11/30/2021

ASSETS	
Current Asset	
RiverWind Bank - Checking	233,738.49
RiverWind Bank - Endowment	20,579.82
Merchants & Planters McCrory 202975	26,485.96
Merchants & Planters McCrory 203015	25,970.31
Total Current Asset	306,774.58
Total ASSETS	306,774.58
CAPITAL	
Capital	
Retained Earnings	(306,774.58)
Total CAPITAL	(306,774.58)
Total Liabilities and Capital	(306,774.58)

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
Two Column YTD Profit and Loss
YTD is for the period ending November 30, 2021

INCOME	November 01, 2021-November 30, 2021		YTD	
	Amount	Percent	Amount	Percent
Interest Income	\$28.63	0.04 %	\$389.83	0.13 %
Miscellaneous Income	84.89	0.10 %	4,709.40	1.59 %
State Aid	0.00	0.00 %	5,000.00	1.69 %
Millage	81,346.48	99.81 %	284,773.21	96.35 %
Copier	3.00	0.00 %	282.70	0.10 %
Printer	38.00	0.05 %	410.00	0.14 %
TOTAL INCOME	81,501.00	100.00 %	295,565.14	100.00 %
EXPENSES				
Salaries	\$27,900.00	34.23 %	\$154,100.00	52.14 %
System Regional Technology	1,077.08	1.32 %	3,799.88	1.29 %
Membership, Fees & Subscriptions	0.00	0.00 %	25.00	0.01 %
Computer Equipment & Software	0.00	0.00 %	18,849.32	6.38 %
Office	148.41	0.18 %	300.22	0.10 %
Copier	217.43	0.27 %	1,302.20	0.44 %
Books - Adult	1,464.33	1.80 %	10,613.37	3.59 %
Books - Adult - McCrory	0.00	0.00 %	2,096.51	0.71 %
Books - Adult - Cotton Plant	143.51	0.18 %	1,082.39	0.37 %
Books - Children - McCrory	67.44	0.08 %	917.85	0.31 %
Books - Children - Cotton Plant	75.86	0.09 %	1,121.18	0.38 %
Video - McCrory	313.42	0.38 %	313.42	0.11 %
Video - Cotton Plant	1,593.22	1.95 %	1,708.98	0.58 %
Books - Electronics	0.00	0.00 %	1,242.00	0.42 %
Books - Audio	0.00	0.00 %	2,175.93	0.74 %
Video	174.00	0.21 %	1,160.42	0.39 %
Books - Children	1,506.67	1.85 %	6,209.03	2.10 %
Janitor	559.37	0.69 %	801.36	0.27 %
Book Processing Supplies	0.00	0.00 %	701.88	0.24 %
System Operating Contribution	0.00	0.00 %	12,644.86	4.28 %
Telephone	2,131.02	2.61 %	28,161.55	9.53 %
Postage	0.00	0.00 %	134.01	0.05 %
Travel and Conferences	0.00	0.00 %	300.00	0.10 %
Utilities - McCrory	300.68	0.37 %	3,304.13	1.12 %
Utilities - Augusta	449.89	0.55 %	5,798.32	1.96 %
Maintenance	750.00	0.92 %	18,557.09	6.28 %
Summer Reading Programs	0.00	0.00 %	587.84	0.20 %
Special Projects	4,288.00	5.26 %	4,288.00	1.45 %
Library Programs	7.65	0.01 %	683.46	0.23 %
Library Promotions/Marketing	0.00	0.00 %	162.12	0.05 %
Building Improvement	0.00	0.00 %	586.80	0.20 %
Machine/Equipment	0.00	0.00 %	3,161.25	1.07 %
Special Collections	0.00	0.00 %	961.87	0.33 %
TOTAL EXPENSES	43,167.98	52.97 %	287,852.24	97.39 %

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
Two Column YTD Profit and Loss
YTD is for the period ending November 30, 2021

	November 01, 2021-November 30, 2021		YTD	
NET PROFIT/(LOSS)	38,333.02	47.03 %	7,712.90	2.61 %

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of November, 2021

ID	Date	Journal	Reference	Description	Debit	Credit
1015	RiverWind Bank - Checking				195,408.01	
501	11/02/2021	GJ	1	T-Mobile		100.00
503	11/03/2021	GJ	2	Entergy		116.43
538	11/04/2021	GJ	9056	City Light Water & Gas		449.89
540	11/04/2021	GJ	9057	Mike Busby		750.00
542	11/04/2021	GJ	9058	McCrary Water & Sewer Systems		54.82
544	11/04/2021	GJ	9059	ECARL Payroll Account		14,500.00
546	11/04/2021	GJ	9060	E C A R L General Account		115.29
526	11/05/2021	GJ	101	Deposit	4.00	
506	11/10/2021	GJ	3	Ingram		1,500.98
528	11/12/2021	GJ	102	Deposit	26.00	
532	11/19/2021	GJ	103	Deposit	77.89	
534	11/19/2021	GJ	104	Deposit	81,364.48	
548	11/19/2021	GJ	9061	ECARL Payroll Account		13,400.00
508	11/23/2021	GJ	4	Entergy		129.43
511	11/23/2021	GJ	5	Ingram		189.78
517	11/23/2021	GJ	6	Ingram		557.35
519	11/23/2021	GJ	7	CenturyLink		2,031.02
525	11/23/2021	GJ	8	Amazon		2,622.07
550	11/26/2021	GJ	9062	Mid America Books		1,009.70
552	11/26/2021	GJ	9063	NEA Data		537.08
554	11/26/2021	GJ	9064	Budget Library Supplies		174.00
556	11/26/2021	GJ	9066	Konica Minolta Business		102.14
558	11/26/2021	GJ	9067	Snyder Environmental		4,288.00
560	11/26/2021	GJ	9068	NEA Data		540.00
563	11/30/2021	GJ	105	Interest Earned Checking	26.09	
	Ending Balance				233,738.49	
1020	RiverWind Bank - Endowment				20,577.28	
561	11/30/2021	GJ	201	Interest Earned - Endowment	2.54	
	Ending Balance				20,579.82	
1027	Merchants & Planters McCrary 202975				26,485.96	
	Ending Balance				26,485.96	
1028	Merchants & Planters McCrary 203015				25,970.31	
	Ending Balance				25,970.31	
3000	Retained Earnings					299,061.68
	Ending Balance					299,061.68
3003	Interest Income					361.20
562	11/30/2021	GJ	201	Interest Earned - Endowment		2.54
564	11/30/2021	GJ	105	Interest Earned Checking		26.09
	Ending Balance					389.83

**WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of November, 2021**

ID	Date	Journal	Reference	Description	Debit	Credit
3004				Miscellaneous Income		
527	11/05/2021	GJ	101	Deposit		4,624.51
530	11/12/2021	GJ	102	Deposit		4.00
533	11/19/2021	GJ	103	Deposit		3.00
	Ending Balance					77.89
						4,709.40
3006				State Aid		
	Ending Balance					5,000.00
						5,000.00
3011				Millage		
536	11/19/2021	GJ	104	Deposit		203,426.73
	Ending Balance					81,346.48
						284,773.21
3012				Copier		
529	11/12/2021	GJ	102	Deposit		279.70
	Ending Balance					3.00
						282.70
3013				Printer		
531	11/12/2021	GJ	102	Deposit		372.00
535	11/19/2021	GJ	104	Deposit		20.00
	Ending Balance					18.00
						410.00
3201				Salaries		
543	11/04/2021	GJ	9059	ECARL Payroll Account	126,200.00	
547	11/19/2021	GJ	9061	ECARL Payroll Account	14,500.00	
	Ending Balance				13,400.00	
					154,100.00	
3212				System Regional Technology		
551	11/26/2021	GJ	9063	NEA Data	2,722.80	
559	11/26/2021	GJ	9068	NEA Data	537.08	
	Ending Balance				540.00	
					3,799.88	
3215				Membership, Fees & Subscriptions		
	Ending Balance				25.00	
					25.00	
3216.1				Computer Equipment & Software		
	Ending Balance				18,849.32	
					18,849.32	
3217				Office		
520	11/23/2021	GJ	8	Amazon	151.81	
	Ending Balance				148.41	
					300.22	
3218				Copier		
545	11/04/2021	GJ	9060	E C A R L General Account	1,084.77	
555	11/26/2021	GJ	9066	Konica Minolta Business	115.29	
	Ending Balance				102.14	
					1,302.20	
3219.1				Books - Adult		
504	11/10/2021	GJ	3	Ingram	9,149.04	
509	11/23/2021	GJ	5	Ingram	1,204.27	
512	11/23/2021	GJ	6	Ingram	150.99	
	Ending Balance				109.07	
					10,613.37	

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of November, 2021

ID	Date	Journal	Reference	Description	Debit	Credit
3219.11				Books - Adult - McCrory		
				Ending Balance	2,096.51	
					2,096.51	
3219.12				Books - Adult - Cotton Plant		
513	11/23/2021	GJ	6	Ingram	938.88	
				Ending Balance	143.51	
					1,082.39	
3219.13				Books - Children - McCrory		
514	11/23/2021	GJ	6	Ingram	850.41	
				Ending Balance	67.44	
					917.85	
3219.14				Books - Children - Cotton Plant		
515	11/23/2021	GJ	6	Ingram	1,045.32	
				Ending Balance	75.86	
					1,121.18	
3219.15				Video - McCrory		
521	11/23/2021	GJ	8	Amazon	0.00	
				Ending Balance	313.42	
					313.42	
3219.16				Video - Cotton Plant		
522	11/23/2021	GJ	8	Amazon	115.76	
				Ending Balance	1,593.22	
					1,708.98	
3219.2				Books - Electronics		
				Ending Balance	1,242.00	
					1,242.00	
3219.3				Books - Audio		
				Ending Balance	2,175.93	
					2,175.93	
3219.4				Video		
553	11/26/2021	GJ	9064	Budget Library Supplies	986.42	
				Ending Balance	174.00	
					1,160.42	
3219.6				Books - Children		
505	11/10/2021	GJ	3	Ingram	4,702.36	
510	11/23/2021	GJ	5	Ingram	296.71	
516	11/23/2021	GJ	6	Ingram	38.79	
549	11/26/2021	GJ	9062	Mid America Books	161.47	
				Ending Balance	1,009.70	
					6,209.03	
3220				Janitor		
523	11/23/2021	GJ	8	Amazon	241.99	
				Ending Balance	559.37	
					801.36	
3221				Book Processing Supplies		
				Ending Balance	701.88	
					701.88	
3248				System Operating Contribution		
				Ending Balance	12,644.86	
					12,644.86	

**WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of November, 2021**

ID	Date	Journal	Reference	Description	Debit	Credit
3249				Telephone		
500	11/02/2021	GJ	1	T-Mobile	26,030.53	
518	11/23/2021	GJ	7	CenturyLink	100.00	
	Ending Balance				2,031.02	
					28,161.55	
3250				Postage		
	Ending Balance				134.01	
					134.01	
3252				Travel and Conferences		
	Ending Balance				300.00	
					300.00	
3261.1				Utilities - McCrory		
502	11/03/2021	GJ	2	Entergy	3,003.45	
541	11/04/2021	GJ	9058	McCrory Water & Sewer Systems	116.43	
507	11/23/2021	GJ	4	Entergy	54.82	
	Ending Balance				129.43	
					3,304.13	
3261.2				Utilities - Augusta		
537	11/04/2021	GJ	9056	City Light Water & Gas	5,348.43	
	Ending Balance				449.89	
					5,798.32	
3265				Maintenance		
539	11/04/2021	GJ	9057	Mike Busby	17,807.09	
	Ending Balance				750.00	
					18,557.09	
3285				Summer Reading Programs		
	Ending Balance				587.84	
					587.84	
3286				Special Projects		
557	11/26/2021	GJ	9067	Snyder Environmental	0.00	
	Ending Balance				4,288.00	
					4,288.00	
3288				Library Programs		
524	11/23/2021	GJ	8	Amazon	675.81	
	Ending Balance				7.65	
					683.46	
3289				Library Promotions/Marketing		
	Ending Balance				162.12	
					162.12	
3291				Building Improvement		
	Ending Balance				586.80	
					586.80	
3293				Machine/Equipment		
	Ending Balance				3,161.25	
					3,161.25	
3297				Special Collections		
	Ending Balance				961.87	
					961.87	

Woodruff County Library Budget Analysis
November 2021

	CURRENT	MONTHLY BUDGETED	Y-T-DATE	YEARLY BUDGETED	UNCOLLECT	% COLLECT
	CURRENT	BUDGETED	Y-T-DATE	BUDGETED	UNEXPEND	% SPENT
REVENUES/INCOME						
Miscellaneous Income	\$84.89	\$41.67	\$4,709.40	\$500.00	-\$4,209.40	0.00%
Gifts	\$0.00	\$41.67	\$0.00	\$500.00	\$500.00	0.00%
Millage	\$81,346.48	\$22,916.67	\$284,773.21	\$275,000.00	-\$9,773.21	103.55%
Interest	\$28.63	\$0.00	\$389.83	\$0.00	-\$389.83	0.00%
Copier/Printer	\$41.00	\$100.00	\$692.70	\$1,200.00	\$507.30	57.73%
Carryover	\$0.00	\$3,740.50	\$0.00	\$44,885.96	\$44,885.96	0.00%
Grants	\$0.00	\$833.33	\$5,000.00	\$10,000.00	\$5,000.00	0.00%
TOTAL REVENUES	\$81,501.00	\$27,673.83	\$295,565.14	\$332,085.96	\$36,520.82	89.00%

PERSONNEL EXPENDITURES						
System Personnel Cost	\$27,900.00	\$12,834.78	\$154,100.00	\$154,017.32	-\$82.68	100.05%
TOTAL PERSONNEL EXPENDITURES	\$27,900.00	\$12,834.78	\$154,100.00	\$154,017.32	-\$82.68	100.05%

MATERIALS EXPENDITURES						
Books - Adult	\$1,464.33	\$1,117.63	\$10,613.37	\$13,411.50	\$2,798.13	79.14%
Books - Adult - McCrory	\$0.00	\$208.33	\$2,096.51	\$2,500.00	\$403.49	83.86%
Books - Adult - Cotton Plant	\$143.51	\$208.33	\$1,082.39	\$2,500.00	\$1,417.61	43.30%
Books - Young Adult	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Books - Children's	\$1,506.67	\$770.83	\$6,209.03	\$9,250.00	\$3,040.97	67.12%
Books - Children - McCrory	\$67.44	\$208.33	\$917.85	\$2,500.00	\$1,582.15	36.71%
Books - Children - Cotton Plant	\$75.86	\$208.33	\$1,121.18	\$2,500.00	\$1,378.82	44.85%
Books - Periodicals	\$0.00	\$166.67	\$0.00	\$2,000.00	\$2,000.00	0.00%
Books - Periodicals - McCrory	\$0.00	\$33.33	\$0.00	\$400.00	\$400.00	0.00%
Books - Periodicals - Cotton Plant	\$0.00	\$33.33	\$0.00	\$400.00	\$400.00	0.00%
Books - Audio	\$0.00	\$187.50	\$2,175.93	\$2,250.00	\$74.07	96.71%
Books - Electronics - System Contribution	\$0.00	\$668.17	\$1,242.00	\$8,018.00	\$6,776.00	15.49%
Video materials	\$174.00	\$291.67	\$1,160.42	\$3,500.00	\$2,339.58	33.15%
Video materials - McCrory	\$313.42	\$41.67	\$313.42	\$500.00	\$186.58	62.68%
Video materials - Cotton Plant	\$1,593.22	\$41.67	\$1,708.98	\$500.00	-\$1,208.98	341.80%
Special Collections/ AR	\$0.00	\$83.33	\$961.87	\$1,000.00	\$38.13	96.19%
Artwork	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL MATERIALS EXPENDITURES	\$5,338.45	\$4,269.13	\$29,602.95	\$51,229.50	\$21,626.55	57.78%

LIBRARY OPERATIONS						
Membership Fees/Dues	\$0.00	\$0.00	\$25.00	\$0.00	-\$25.00	0.00%
Office Supplies	\$148.41	\$41.67	\$300.22	\$500.00	\$199.78	60.04%
Postage / Box Rent	\$0.00	\$29.17	\$134.01	\$350.00	\$215.99	38.29%
Copier/Printer Supplies	\$217.43	\$250.00	\$1,302.20	\$3,000.00	\$1,697.80	43.41%
Branch Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Book Processing	\$0.00	\$41.67	\$701.88	\$500.00	-\$201.88	140.38%

**Woodruff County Library Budget Analysis
November 2021**

Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Travel	\$0.00	\$375.00	\$300.00	\$4,500.00	\$4,200.00	6.67%
Building Insurance	\$0.00	\$375.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
Utilities - Augusta	\$449.89	\$666.67	\$5,798.32	\$8,000.00	\$2,201.68	72.48%
Utilities - McCrory	\$300.68	\$250.00	\$3,304.13	\$3,000.00	-\$304.13	110.14%
Building Repairs/ Maintenance	\$750.00	\$1,015.36	\$18,557.09	\$12,184.32	-\$6,372.77	152.30%
Building Improvements	\$0.00	\$0.00	\$586.80	\$0.00	-\$586.80	0.00%
Telecommunications	\$2,131.02	\$1,750.00	\$28,161.55	\$21,000.00	-\$7,161.55	134.10%
Janitorial	\$559.37	\$291.67	\$801.36	\$3,500.00	\$2,698.64	22.90%
Equipment Purchases	\$0.00	\$66.67	\$0.00	\$800.00	\$800.00	0.00%
Computer Equipment	\$0.00	\$9,910.18	\$22,010.57	\$20,895.00	-\$1,115.57	105.34%
System Operating Contribution	\$0.00	\$2,152.36	\$12,644.86	\$25,828.36	\$13,183.50	48.96%
McCrory Operating Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cotton Plant Operating Contribution	\$0.00	\$250.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
System Technology Contribution	\$1,077.08	\$500.00	\$3,799.88	\$6,000.00	\$2,200.12	63.33%
Adult Library Programs	\$7.65	\$312.50	\$683.46	\$3,750.00	\$3,066.54	18.23%
Children's Summer Reading Programs	\$0.00	\$291.67	\$587.84	\$3,500.00	\$2,912.16	16.80%
Marketing	\$0.00	\$250.00	\$162.12	\$3,000.00	\$2,837.88	5.40%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Projects	\$4,288.00	\$0.00	\$4,288.00	\$0.00	-\$4,288.00	0.00%
Special Projects - System Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Funds held in reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL LIBRARY OPERATIONS	\$9,929.53	\$10,650.64	\$104,149.29	\$127,807.68	\$23,658.39	81.49%
TOTAL EXPENDITURES	\$43,167.98	\$27,754.54	\$287,852.24	\$333,054.50	\$45,202.26	

WOODRUFF COUNTY LIBRARY

FINANCIAL STATEMENT

DECEMBER 31, 2021

WCL20221-28

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
Year to Date Balance Sheet
For the period ending 12/31/2021

12/31/2021

ASSETS	
Current Asset	
RiverWind Bank - Checking	239,763.31
RiverWind Bank - Endowment	20,582.44
Merchants & Planters McCrory 202975	26,684.60
Merchants & Planters McCrory 203015	26,048.33
Total Current Asset	313,078.68
Total ASSETS	313,078.68
CAPITAL	
Capital	
Retained Earnings	(313,078.68)
Total CAPITAL	(313,078.68)
Total Liabilities and Capital	(313,078.68)

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
Two Column YTD Profit and Loss
YTD is for the period ending December 31, 2021

December 01, 2021-December 31, 2021

YTD

INCOME	Amount	Percent	Amount	Percent
Interest Income	\$310.14	1.15 %	\$699.97	0.22 %
Miscellaneous Income	21.00	0.08 %	4,730.40	1.47 %
State Aid	0.00	0.00 %	5,000.00	1.55 %
Millage	26,667.70	98.58 %	311,440.91	96.54 %
Copier	42.60	0.16 %	325.30	0.10 %
Printer	10.00	0.04 %	420.00	0.13 %
TOTAL INCOME	27,051.44	100.00 %	322,616.58	100.00 %
EXPENSES				
Salaries	\$0.00	0.00 %	\$154,100.00	47.77 %
System Regional Technology	1,494.00	5.52 %	5,293.88	1.64 %
Membership, Fees & Subscriptions	0.00	0.00 %	25.00	0.01 %
Computer Equipment & Software	1,539.20	5.69 %	20,388.52	6.32 %
Office	0.00	0.00 %	300.22	0.09 %
Copier	106.39	0.39 %	1,408.59	0.44 %
Books - Adult	1,976.23	7.31 %	12,589.60	3.90 %
Books - Adult - McCrory	0.00	0.00 %	2,096.51	0.65 %
Books - Adult - Cotton Plant	1,176.49	4.35 %	2,258.88	0.70 %
Books - Children - McCrory	207.29	0.77 %	1,125.14	0.35 %
Books - Children - Cotton Plant	544.17	2.01 %	1,665.35	0.52 %
Video - McCrory	0.00	0.00 %	313.42	0.10 %
Video - Cotton Plant	0.00	0.00 %	1,708.98	0.53 %
Books - Electronics	0.00	0.00 %	1,242.00	0.38 %
Books - Audio	0.00	0.00 %	2,175.93	0.67 %
Video	0.00	0.00 %	1,160.42	0.36 %
Books - Children	794.61	2.94 %	7,003.64	2.17 %
Janitor	458.08	1.69 %	1,259.44	0.39 %
Book Processing Supplies	0.00	0.00 %	701.88	0.22 %
System Operating Contribution	6,457.09	23.87 %	19,101.95	5.92 %
Telephone	2,843.52	10.51 %	31,005.07	9.61 %
Postage	0.00	0.00 %	134.01	0.04 %
Travel and Conferences	40.00	0.15 %	340.00	0.11 %
Utilities - McCrory	168.85	0.62 %	3,472.98	1.08 %
Utilities - Augusta	645.14	2.38 %	6,443.46	2.00 %
Maintenance	46.50	0.17 %	18,603.59	5.77 %
Summer Reading Programs	269.22	1.00 %	857.06	0.27 %
Special Projects	1,895.00	7.01 %	6,183.00	1.92 %
Library Programs	85.56	0.32 %	769.02	0.24 %
Library Promotions/Marketing	0.00	0.00 %	162.12	0.05 %
Building Improvement	0.00	0.00 %	586.80	0.18 %
Machine/Equipment	0.00	0.00 %	3,161.25	0.98 %
Special Collections	0.00	0.00 %	961.87	0.30 %
TOTAL EXPENSES	20,747.34	76.70 %	308,599.58	95.66 %

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
Two Column YTD Profit and Loss
YTD is for the period ending December 31, 2021

	December 01, 2021-December 31, 2021		YTD	
NET PROFIT/(LOSS)	6,304.10	23.30 %	14,017.00	4.34 %

**WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of December, 2021**

ID	Date	Journal	Reference	Description	Debit	Credit
1015		RiverWind Bank - Checking			233,738.49	
565	12/03/2021	GJ	101	Deposit	10.00	
603	12/03/2021	GJ	1	T-Mobile		100.00
577	12/06/2021	GJ	9069	City Light Water & Gas		645.14
567	12/10/2021	GJ	102	Deposit	19.60	
579	12/16/2021	GJ	9070	Konica Minolta Business		106.39
605	12/16/2021	GJ	2	Century Link		2,030.11
607	12/20/2021	GJ	3	Amazon		85.56
570	12/22/2021	GJ	103	Deposit	26,687.70	
609	12/28/2021	GJ	4	Entergy		168.85
583	12/29/2021	GJ	9071	E C A R L General Account		767.30
611	12/29/2021	GJ	5	Ingram		176.09
617	12/29/2021	GJ	6	Ingram		4,522.70
573	12/30/2021	GJ	104	Deposit	24.00	
585	12/30/2021	GJ	9072	Fire Protection of Arkansas		46.50
588	12/30/2021	GJ	9073	E C A R L General Account		7,951.09
590	12/31/2021	GJ	9074	CenturyLink		593.41
593	12/31/2021	GJ	9075	E C A R L General Account		1,539.20
595	12/31/2021	GJ	9076	Karen Golden		120.00
597	12/31/2021	GJ	9077	BMD Builders, LLC		1,895.00
598	12/31/2021	GJ	105	Interest Earned Checking	30.86	
	Ending Balance				239,763.31	
1020		RiverWind Bank - Endowment			20,579.82	
600	12/31/2021	GJ	201	Interest Earned - Endowment	2.62	
	Ending Balance				20,582.44	
1027		Merchants & Planters McCrory 202975			26,485.96	
618	12/31/2021	GJ	301	Interest Earned CD 202975	198.64	
	Ending Balance				26,684.60	
1028		Merchants & Planters McCrory 203015			25,970.31	
620	12/31/2021	GJ	302	Interest Earned CD 203015	78.02	
	Ending Balance				26,048.33	
3000		Retained Earnings				299,061.68
	Ending Balance					299,061.68
3003		Interest Income				389.83
599	12/31/2021	GJ	105	Interest Earned Checking	30.86	
601	12/31/2021	GJ	201	Interest Earned - Endowment	2.62	
619	12/31/2021	GJ	301	Interest Earned CD 202975	198.64	
621	12/31/2021	GJ	302	Interest Earned CD 203015	78.02	
	Ending Balance				699.97	
3004		Miscellaneous Income				4,709.40
569	12/10/2021	GJ	102	Deposit	17.00	
575	12/30/2021	GJ	104	Deposit	4.00	
	Ending Balance					4,730.40

WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of December, 2021

ID	Date	Journal	Reference	Description	Debit	Credit
3006				State Aid		
				Ending Balance		5,000.00
						5,000.00
3011				Millage		
572	12/22/2021	GJ	103	Deposit		284,773.21
				Ending Balance		26,667.70
						311,440.91
3012				Copier		
568	12/10/2021	GJ	102	Deposit		282.70
571	12/22/2021	GJ	103	Deposit		2.60
574	12/30/2021	GJ	104	Deposit		20.00
				Ending Balance		20.00
						325.30
3013				Printer		
566	12/03/2021	GJ	101	Deposit		410.00
				Ending Balance		10.00
						420.00
3201				Salaries		
				Ending Balance	154,100.00	
					154,100.00	
3212				System Regional Technology		
587	12/30/2021	GJ	9073	E C A R L General Account	3,799.88	
				Ending Balance	1,494.00	
					5,293.88	
3215				Membership, Fees & Subscriptions		
				Ending Balance	25.00	
					25.00	
3216.1				Computer Equipment & Software		
591	12/31/2021	GJ	9075	E C A R L General Account	18,849.32	
592	12/31/2021	GJ	9075	E C A R L General Account	659.20	
				Ending Balance	880.00	
					20,388.52	
3217				Office		
				Ending Balance	300.22	
					300.22	
3218				Copier		
578	12/16/2021	GJ	9070	Konica Minolta Business	1,302.20	
				Ending Balance	106.39	
					1,408.59	
3219.1				Books - Adult		
612	12/29/2021	GJ	6	Ingram	10,613.37	
				Ending Balance	1,976.23	
					12,589.60	
3219.11				Books - Adult - McCrory		
				Ending Balance	2,096.51	
					2,096.51	
3219.12				Books - Adult - Cotton Plant		
613	12/29/2021	GJ	6	Ingram	1,082.39	
				Ending Balance	1,176.49	
					2,258.88	

**WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of December, 2021**

ID	Date	Journal	Reference	Description	Debit	Credit
3219.13				Books - Children - McCrory		
610	12/29/2021	GJ	5	Ingram	917.85	
614	12/29/2021	GJ	6	Ingram	176.09	
	Ending Balance				31.20	
					1,125.14	
3219.14				Books - Children - Cotton Plant		
615	12/29/2021	GJ	6	Ingram	1,121.18	
	Ending Balance				544.17	
					1,665.35	
3219.15				Video - McCrory		
	Ending Balance				313.42	
					313.42	
3219.16				Video - Cotton Plant		
	Ending Balance				1,708.98	
					1,708.98	
3219.2				Books - Electronics		
	Ending Balance				1,242.00	
					1,242.00	
3219.3				Books - Audio		
	Ending Balance				2,175.93	
					2,175.93	
3219.4				Video		
	Ending Balance				1,160.42	
					1,160.42	
3219.6				Books - Children		
616	12/29/2021	GJ	6	Ingram	6,209.03	
	Ending Balance				794.61	
					7,003.64	
3220				Janitor		
580	12/29/2021	GJ	9071	E C A R L General Account	801.36	
	Ending Balance				458.08	
					1,259.44	
3221				Book Processing Supplies		
	Ending Balance				701.88	
					701.88	
3248				System Operating Contribution		
586	12/30/2021	GJ	9073	E C A R L General Account	12,644.86	
	Ending Balance				6,457.09	
					19,101.95	
3249				Telephone		
602	12/03/2021	GJ	1	T-Mobile	28,161.55	
604	12/16/2021	GJ	2	Century Link	100.00	
589	12/31/2021	GJ	9074	CenturyLink	2,030.11	
594	12/31/2021	GJ	9076	Karen Golden	593.41	
	Ending Balance				120.00	
					31,005.07	
3250				Postage		
	Ending Balance				134.01	
					134.01	
3252				Travel and Conferences		
581	12/29/2021	GJ	9071	E C A R L General Account	300.00	
	Ending Balance				40.00	
					340.00	

**WOODRUFF COUNTY LIBRARY
201 MULBERRY ST
AUGUSTA, AR 72006
General Ledger
For the Month of December, 2021**

ID	Date	Journal	Reference	Description	Debit	Credit
3261.1		Utilities - McCrory				
608	12/28/2021	GJ	4	Entergy	3,304.13	
	Ending Balance				168.85	
					3,472.98	
3261.2		Utilities - Augusta				
576	12/06/2021	GJ	9069	City Light Water & Gas	5,798.32	
	Ending Balance				645.14	
					6,443.46	
3265		Maintenance				
584	12/30/2021	GJ	9072	Fire Protection of Arkansas	18,557.09	
	Ending Balance				46.50	
					18,603.59	
3285		Summer Reading Programs				
582	12/29/2021	GJ	9071	E C A R L General Account	587.84	
	Ending Balance				269.22	
					857.06	
3286		Special Projects				
596	12/31/2021	GJ	9077	BMD Builders, LLC	4,288.00	
	Ending Balance				1,895.00	
					6,183.00	
3288		Library Programs				
606	12/20/2021	GJ	3	Amazon	683.46	
	Ending Balance				85.56	
					769.02	
3289		Library Promotions/Marketing				
	Ending Balance				162.12	
					162.12	
3291		Building Improvement				
	Ending Balance				586.80	
					586.80	
3293		Machine/Equipment				
	Ending Balance				3,161.25	
					3,161.25	
3297		Special Collections				
	Ending Balance				961.87	
					961.87	

Woodruff County Library Budget Analysis
December 2021

	CURRENT	MONTHLY BUDGETED	Y-T-DATE	YEARLY BUDGETED	UNCOLLECT	% COLLECT
	CURRENT	BUDGETED	Y-T-DATE	BUDGETED	UNEXPEND	% SPENT
REVENUES/INCOME						
Miscellaneous Income	\$21.00	\$41.67	\$4,730.40	\$500.00	-\$4,230.40	0.00%
Gifts	\$0.00	\$41.67	\$0.00	\$500.00	\$500.00	0.00%
Millage	\$26,667.70	\$22,916.67	\$311,440.91	\$275,000.00	-\$36,440.91	113.25%
Interest	\$310.14	\$0.00	\$699.97	\$0.00	-\$699.97	0.00%
Copier/Printer	\$52.60	\$100.00	\$745.30	\$1,200.00	\$454.70	62.11%
Carryover	\$0.00	\$3,740.50	\$0.00	\$44,885.96	\$44,885.96	0.00%
Grants	\$0.00	\$833.33	\$5,000.00	\$10,000.00	\$5,000.00	0.00%
TOTAL REVENUES	\$27,051.44	\$27,673.83	\$322,616.58	\$332,085.96	\$9,469.38	97.15%

PERSONNEL EXPENDITURES						
System Personnel Cost	\$0.00	\$12,834.78	\$154,100.00	\$154,017.32	-\$82.68	100.05%
TOTAL PERSONNEL EXPENDITURES	\$0.00	\$12,834.78	\$154,100.00	\$154,017.32	-\$82.68	100.05%

MATERIALS EXPENDITURES						
Books - Adult	\$1,976.23	\$1,117.63	\$12,589.60	\$13,411.50	\$821.90	93.87%
Books - Adult - McCrory	\$0.00	\$208.33	\$2,096.51	\$2,500.00	\$403.49	83.86%
Books - Adult - Cotton Plant	\$1,176.49	\$208.33	\$2,258.88	\$2,500.00	\$241.12	90.36%
Books - Young Adult	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Books - Children's	\$794.61	\$770.83	\$7,003.64	\$9,250.00	\$2,246.36	75.72%
Books - Children - McCrory	\$207.29	\$208.33	\$1,125.14	\$2,500.00	\$1,374.86	45.01%
Books - Children - Cotton Plant	\$544.17	\$208.33	\$1,665.35	\$2,500.00	\$834.65	66.61%
Books - Periodicals	\$0.00	\$166.67	\$0.00	\$2,000.00	\$2,000.00	0.00%
Books - Periodicals - McCrory	\$0.00	\$33.33	\$0.00	\$400.00	\$400.00	0.00%
Books - Periodicals - Cotton Plant	\$0.00	\$33.33	\$0.00	\$400.00	\$400.00	0.00%
Books - Audio	\$0.00	\$187.50	\$2,175.93	\$2,250.00	\$74.07	96.71%
Books - Electronics - System Contribution	\$0.00	\$668.17	\$1,242.00	\$8,018.00	\$6,776.00	15.49%
Video materials	\$0.00	\$291.67	\$1,160.42	\$3,500.00	\$2,339.58	33.15%
Video materials - McCrory	\$0.00	\$41.67	\$313.42	\$500.00	\$186.58	62.68%
Video materials - Cotton Plant	\$0.00	\$41.67	\$1,708.98	\$500.00	-\$1,208.98	341.80%
Special Collections/ AR	\$0.00	\$83.33	\$961.87	\$1,000.00	\$38.13	96.19%
Artwork	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL MATERIALS EXPENDITURES	\$4,698.79	\$4,269.13	\$34,301.74	\$51,229.50	\$16,927.76	66.96%

LIBRARY OPERATIONS						
Membership Fees/Dues	\$0.00	\$0.00	\$25.00	\$0.00	-\$25.00	0.00%
Office Supplies	\$0.00	\$41.67	\$300.22	\$500.00	\$199.78	60.04%
Postage / Box Rent	\$0.00	\$29.17	\$134.01	\$350.00	\$215.99	38.29%
Copier/Printer Supplies	\$106.39	\$250.00	\$1,408.59	\$3,000.00	\$1,591.41	46.95%
Branch Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Book Processing	\$0.00	\$41.67	\$701.88	\$500.00	-\$201.88	140.38%

Woodruff County Library Budget Analysis
December 2021

Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Travel	\$40.00	\$375.00	\$340.00	\$4,500.00	\$4,160.00	7.56%
Building Insurance	\$0.00	\$375.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
Utilities - Augusta	\$645.14	\$666.67	\$6,443.46	\$8,000.00	\$1,556.54	80.54%
Utilities - McCrory	\$168.85	\$250.00	\$3,472.98	\$3,000.00	-\$472.98	115.77%
Building Repairs/ Maintenance	\$46.50	\$1,015.36	\$18,603.59	\$12,184.32	-\$6,419.27	152.68%
Building Improvements	\$0.00	\$0.00	\$586.80	\$0.00	-\$586.80	0.00%
Telecommunications	\$2,843.52	\$1,750.00	\$31,005.07	\$21,000.00	-\$10,005.07	147.64%
Janitorial	\$458.08	\$291.67	\$1,259.44	\$3,500.00	\$2,240.56	35.98%
Equipment Purchases	\$0.00	\$66.67	\$0.00	\$800.00	\$800.00	0.00%
Computer Equipment	\$1,539.20	\$9,910.18	\$23,549.77	\$20,895.00	-\$2,654.77	112.71%
System Operating Contribution	\$6,457.09	\$2,152.36	\$19,101.95	\$25,828.36	\$6,726.41	73.96%
McCrory Operating Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cotton Plant Operating Contribution	\$0.00	\$250.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
System Technology Contribution	\$1,494.00	\$500.00	\$5,293.88	\$6,000.00	\$706.12	88.23%
Adult Library Programs	\$85.56	\$312.50	\$769.02	\$3,750.00	\$2,980.98	20.51%
Children's Summer Reading Programs	\$269.22	\$291.67	\$857.06	\$3,500.00	\$2,642.94	24.49%
Marketing	\$0.00	\$250.00	\$162.12	\$3,000.00	\$2,837.88	5.40%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Projects	\$1,895.00	\$0.00	\$6,183.00	\$0.00	-\$6,183.00	0.00%
Special Projects - System Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Funds held in reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL LIBRARY OPERATIONS	\$16,048.55	\$10,650.64	\$120,197.84	\$127,807.68	\$7,609.84	94.05%
TOTAL EXPENDITURES	\$20,747.34	\$27,754.54	\$308,599.58	\$333,054.50	\$24,454.92	

Cross County Building, Farm and Properties Fund Budget Analysis
December 2021

	CURRENT	MONTHLY BUDGETED	Y-T-DATE	YEARLY BUDGETED	UNCOLLECT	% COLLECT
	CURRENT	BUDGETED	Y-T-DATE	BUDGETED	UNEXPEND	% SPENT
REVENUES						
Farm Leases	\$0.00	\$455.25	\$0.00	\$5,463.00	\$5,463.00	0.00%
Miscellaneous Rent and Leases	\$0.00	\$12.50	\$5,949.00	\$150.00	-\$5,799.00	3966.00%
Gifts	\$0.00	\$208.33	\$405.00	\$2,500.00	\$2,095.00	16.20%
Building Fund Interest	\$11.92	\$4.17	\$161.65	\$50.00	-\$111.65	323.30%
TOTAL REVENUES	\$11.92	\$680.25	\$6,515.65	\$8,163.00	\$1,647.35	79.82%
EXPENDITURES						
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Property Tax	\$0.00	\$41.67	\$980.13	\$500.00	-\$480.13	0.00%
Property Insurance	\$0.00	\$150.00	\$0.00	\$1,800.00	\$1,800.00	0.00%
Utilities	\$0.00	\$395.83	\$176.51	\$4,750.00	\$4,573.49	3.72%
Maintenance	\$0.00	\$83.33	\$5,511.04	\$1,000.00	-\$4,511.04	551.10%
TOTAL EXPENDITURES	\$0.00	\$670.83	\$6,667.68	\$8,050.00	\$1,382.32	82.83%
OVER/SHORT	\$11.92	\$9.42	-\$152.03	\$113.00	\$265.03	

Woodruff County Library

Board of Trustees Meeting –February 2022



East Central Arkansas
Regional Library

Library Statistics

October 2021

Narrative:

Melinda Kidd and I traveled to Sparks, Nevada October 19th – 24th for the Association of Rural and Small Libraries conference. We learned of a lot of new resources that will help with staff training and of new programs to engage our community. We hope to implement some of these ideas immediately.

The Augusta School District has asked us once again to participate in their annual Fall Festival. We will have a table set up with books and small toys for the kids as well as information about the library and what we have to offer.

Upcoming Events:

We will continue our Pushing The Limits series in November with Pushing The Limits of Tradition on November 9th.

The Arkansas Energy and Environment office will be presenting a program on Home Energy Efficiency Facts & Myths on November 15th.

We will also host a Thanksgiving Make and Take program for the children on November 19th.

Circulation Statistics

Sept 2021	Adult Print	Juv Print	Adult DVD	Juv DVD	Adult Audio	Juv Audio	In-House	Total Circulation (Includes All)
Augusta	168	39	42	2	7	0	38	296
MC	46	22	6	5	0	0	6	85
CP	11	2	3	2	0	0	8	26
Total	225	63	51	9	7	0	52	407

Collection Analysis

Augusta

Collection	Added	Deleted	Current Total
Adult	63		9193
Children	25		5096
Teen			0
DVD			987
Audio			886
Total	88		16,162

McCrorry

Collection	Added	Deleted	Current Total
Adult	4		2515
Children	1		2514
Teen			0
DVD	1	1	534
Audio			26
Total	6	1	5589

Cotton Plant

Collection	Added	Deleted	Current Total
Adult	3		1931
Children			2302
Teen			0
DVD			548
Audio			26
Total	3	0	4807

Patron Analysis

Location	Added	Deleted	Current
Augusta	3	1	1451
MC	4	0	477
CP	0	0	229
Total	7	1	2157

Reference Questions

Type	Answered			Unanswered		
	A	M	C	A	M	C
Reference	25		4			
Referrals	1		1			
Info	31	79	3			
Computer			3			
Total	57	79	11			

Program Attendance

Number of Programs/Attendance

	Adult	Children	Teen	Total
A	7/9	8/609	1/2	16/620
MC		4/289		4/289
CP				
Total	7/9	12/898	1/2	20/909

Door Counts

Augusta	718
McCrary	125
Cotton Plant	26
Total	869

Computer Usage

Computer Users	Augusta	McCrary	Cotton Plant
Public	89	28	8
Ark. Room			
Wireless	75	50	50

Job Assistance	1
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Continuing Education

Employee	Hours
Karen	1.5
Melinda	
Kim	
Nikita	
Markevien	

Long-Range Goals Met:

(These are programs that were offered on the schedule for October):

Augusta:

Virtual Storytimes (x8) Goal 4.2

GED (x6) Goal 2.3, 7.3

SNAP Goal 2.1

Cotton Plant:

McCrary:

Virtual Storytimes (x4) Goal 4.2

Woodruff County Library

Board of Trustees Meeting –February 2022



East Central Arkansas
Regional Library

Library Statistics

November 2021

Narrative:

Upcoming Events:

Circulation Statistics

Nov 2021	Adult Print	Juv Print	Adult DVD	Juv DVD	Adult Audio	Juv Audio	In-House	Total Circulation (Includes All)
Augusta	140	66	32	11	10	0	49	308
MC	42	11	12	8	0	0	9	82
CP	5	0	6	3	0	0	0	14
Total	187	77	50	22	10	0	58	404

Collection Analysis

Augusta

Collection	Added	Deleted	Current Total
Adult	112	0	9267
Children	124	1	5229
Teen	0	0	0
DVD	105	3	1088
Audio	0	0	886
Total	341	4	16470

McCrory

Collection	Added	Deleted	Current Total
Adult	3	0	2513
Children	24	0	2570
Teen	0	0	0
DVD	19	0	554
Audio	0	0	26
Total	46	0	5663

Cotton Plant

Collection	Added	Deleted	Current Total
Adult	68	1	1998
Children	36	0	2334
Teen	0	0	0
DVD	21	0	569
Audio	0	0	26
Total	125	1	4927

Patron Analysis

Location	Added	Deleted	Current
Augusta	3	1	1452
MC	4	0	481
CP	1	0	230
Total	8	1	2163

Reference Questions

Type	Answered			Unanswered		
	A	M	C	A	M	C
Reference	7					
Referrals	1					
Info	38	58				
Computer	17					
Total	63	58				

Program Attendance

Number of Programs/Attendance

	Adult	Children	Teen	Total
A	11/21	13/316	3/6	27/343
MC		3/242		3/242
CP				
Total	11/21	16/558	3/6	29/585

I also participated in the Augusta School's Fall Festival where I interacted with at least 100 children and adults.

Door Counts

Augusta	764
McCrory	114
Cotton Plant	53
Total	931

Computer Usage

Computer Users	Augusta	McCrory	Cotton Plant
Public	37	29	43
Ark. Room			
Wireless	75	50	50

Augusta's count is incorrect due to a change in computer console.

Job Assistance

Continuing Education

Employee	Hours
Karen	3
Melinda	
Kim	1
Nikita	1
Markevien	1

Long-Range Goals Met:

(These are programs that were offered on the schedule for November):

Augusta:

Virtual Storytimes (x8) Goal 4.2

GED (x6) Goal 2.3, 7.3

SNAP (x2) Goal 2.1

Cotton Plant:

McCrary:

Virtual Storytimes (x3) Goal 4.2

Woodruff County Library

Board of Trustees Meeting –February 2022



East Central Arkansas
Regional Library

Library Statistics

December 2021

Narrative:

Programs offered at each of the branches were not as well attended as we had hoped, but given the new strain of COVID we were fortunate to have anyone coming in. Hopefully attendance will improve in the new year.

Upcoming Events:

We will resume our Pushing The Limits series in January with Heritage being the topic. Brett Gordon with the Extension Service will be here to talk about heirloom plants and we will introduce our new seed library.

We will also regularly do a storytime for three of the classes at the ARcare Center for Education and Wellness.

Circulation Statistics

Dec. 2021	Adult Print	Juv Print	Adult DVD	Juv DVD	Adult Audio	Juv Audio	In-House	Total Circulation (Includes All)
Augusta	133	60	38	7	18	0	25	281
MC	51	7	5	1	0	0	4	68
CP	4	2	8	4	0	0	0	18
Total	188	69	51	12	18	0	29	367

Collection Analysis

Augusta

Collection	Added	Deleted	Current Total
Adult	11	0	9280
Children	8	0	5232
Teen	0	0	0
DVD	0	0	1092
Audio	0	0	886
Total	19	0	16,490

McCrorry

Collection	Added	Deleted	Current Total
Adult	0	0	2515
Children	9	1	2581
Teen	0	0	0
DVD	1	0	555
Audio	0	0	26
Total	10	1	5,677

Cotton Plant

Collection	Added	Deleted	Current Total
Adult	1	0	1999
Children	16	0	2349
Teen	0	0	0
DVD	0	0	569
Audio	0	0	26
Total	17	0	4943

Patron Analysis

Location	Added	Deleted	Current
Augusta	0	0	1453
MC	5	0	489
CP	0	0	230
Total	5	0	2172

Reference Questions

Type	Answered			Unanswered		
	A	M	C	A	M	C
Reference	8	6				
Referrals	1					
Info	30	53				
Computer	9					
Total	48	59				

Program Attendance

Number of Programs/Attendance

	Adult	Children	Teen	Total
A		10/303		10/303
MC		6/104		6/104
CP		1/11		1/11
Total		17/418		17/418

Door Counts

Augusta	653
McCrorry	108
Cotton Plant	49
Total	810

Computer Usage

Computer Users	Augusta	McCrorry	Cotton Plant
Public	57	18	10
Ark. Room			
Wireless	75	50	50

McCrorry and Cotton Plant counts are incorrect due to a change in computer console.

Job Assistance	1
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Continuing Education

Employee	Hours
Karen	
Melinda	
Kim	
Nikita	
Markevien	

Long-Range Goals Met:

(These are programs that were offered on the schedule for December):

Augusta:

ARcare Storytime Goal 4.2

Virtual Storytimes (x8) Goal 4.2

Santa and Friends Goal 4.2

Cotton Plant:

Christmas Cookies, Milk, and a Movie Goal 7.4

McCrary:

Virtual Storytimes (x3) Goal 4.2

Christmas Cards and Snowflakes Make-n-Take Goal 5.2

Christmas Ornaments Make-n-Take Goal 5.2

Storytime and Make Reindeer Food Goal 4.2, 5.2



East Central Arkansas Regional Library

MEMORANDUM

TO: Woodruff County Library Board of Trustees

FROM: John Paul Myrick

DATE: January 28, 2022

RE: Removal of Items from Inventory

I hereby recommend that you declare the following items as surplus property and direct that we remove those from the fixed asset inventory of the Woodruff County Library:

- Computer, Circ server Augusta Branch, Acquired 1999, WCL cost \$1,100.00, \$4400 paid by SLC.
- Canon Copier, Printer, fax, DRL08353, given to McCrory Branch by Cross County Library 3/1/15. Original cost \$2,271.78, purchased from Hunton Office Supply.

Your action will allow us to dispose of these items. Your consideration is appreciated.

WCL20221-51