CROSS COUNTY LIBRARY

BOARD OF TRUSTEES MEETING

April 22, 2015

**Call to Order and Roll Call:** The meeting was called to order at 4:02pm by Board Chair Reta Ragland at the Wynne Library with four Board members present; Jerry Harvey, Kitty Bingham, Joy Shepherd; John Paul Myrick, Executive Director and Claire Miller, Operations Manager for Cross County.

**Reading and Acceptance of Minutes:**

The January 2015 minutes were presented for approval. After discussion, Joy Shepherd motioned to adopt the minutes, Jerry Harvey seconded the motion, all aye. Motion carried.

**Public Participation and Communications:**

None

**Financial Reports and approval of bills:**

The financial reports for January, February, and March 2015 were presented. Concerning the January 2015 report, Reta asked about the millage line being at 92.12% at this point in the year. John Paul said we should be getting another check soon so he would check with Darlene on the percentage. Kitty and Reta noted that we had spent 0% on personnel expenditures. This was because we had extra money left at the end of 2014 and we moved it into the this line item. We were at 0% on young adult books and several other items under Library Materials because this was the first report of the year. A question was raised concerning the February 2015 report because Crafted Design had been paid twice in two months. This was because one invoice was submitted late and we were paying Calvin for January and February. John Paul also mentioned that Ray’s Lawn Care went up in price because he is doing more for us now and we also paid him for two months in February. Kitty also asked about the Miscellaneous line item being at 236%. John Paul explained that this is because we don’t budget for miscellaneous expenses so it will always be over. Kitty also asked about the state funds decreasing due to state legislation. John Paul explained that we would make adjustments as needed. Joy Shepherd motioned to approve the financial reports. Jerry Harvey seconded the motion. All aye, motion carried.

**Operation Reports:**

Claire Miller presented the Branch Manager Reports for January, February, and March 2015 for Cross County Library. She touched on recent programs and then gave a small preview of the 2015 Summer Reading Program which focuses on Heroes this year. She explained that she and Asti are making a point to highlight local heroes in our communities. Joy Shepherd recommended bringing in a fire truck or a police car on the Read with a Hero Day. Joy Shepherd motioned to approve the manager reports. Jerry Harvey seconded the motion. All aye, motion carried.

**Unfinished Business:**

Building discussion / “Project Big Green Switch”: John Paul gave the Trustees an update on our current building discussion. The Jada Sims building is not for sale. John Paul, Claire, Martin Smith, Chris Clifton, Mayor Stacy, and Donell Hill met to discuss the benefits for moving city hall into the current library space and moving Donell’s furniture store into a better location as well as possibly relocating the Workshop and Recycling Center onto Falls Blvd. This would leave three buildings open for the library. The library would still be located near the Farmer’s Market and able to be the programming partner for that space. The city is planning to demolish the buildings directly behind Burnett Drug and The Little Village and the plan is to create a parking area. Chris Clifton said Wynne Economic Development would be willing to assist financially with a Feasibility Study. They would ask us to provide $5,000 towards the cost of the study. John Paul asked the trustees for discussion and the economic development tax was brought up. If it does not pass, this project won’t be able to happen. He also asked for their permission to move forward on this current path. Kitty motioned to continue with the Big Green Switch Project and to appropriate $5,000 for the feasibility study. Joy seconded the motion. All aye, motion carried.

**New Business:**

John Paul asked the trustees for permission to mark the excess metal shelving in the attic as surplus property so we can dispose of it as needed. The board therefore declared the excess shelving as surplus property and asked that it be donated to local organizations and then the remainder can be sold for scrap.

**Trustee Comment Period:**

None.

**Adjournment:**

Jerry Harvey motioned to adjourn the meeting at 5:15pm. Kitty Bingham seconded the motion. All aye, motion carried.

Respectfully submitted,

Claire Miller

Operations Manager, Cross County Library