**ECARL Board Minutes 5-9-13**

**Call to Order and Roll Call:** At 12:30pm, Reta Ragland called the meeting to order. Carolyn Imboden was sick so Reta Ragland led the meeting today. We met in the Woodruff County Library because the Chamber of Commerce was locked. Reta Ragland, Joy Shepherd, Kitty Bingham, and George Anne Draper were in attendance for the Cross County Board. Kip Davis and Erleen Sawyer were in attendance for the Woodruff County Board. Non-trustees present at the meeting: Claire Miller, Cross County Library Branch Manager and Angie Meachum, Woodruff County Library Branch Manager.

**Trustees Absent:** Cross – Carolyn Imboden; Woodruff – Joy Lynn Bowen, Sharon Oaks, and Bill Brooks

**Reading and Acceptance of Minutes:** Claire Miller recorded the minutes. The Cross Board read their minutes and Kitty made a motion to approve the minutes and Joy Shepherd provided the second. The ECARL and Woodruff Boards could not approve their minutes, financial reports, or discuss action items because Woodruff County did not have a quorum.

**Financial Reports and Approval of Bills:** The Cross Board then went over the financial reports with written comments prepared by Holly Mercer. Kitty Bingham made a motion to approve the Cross Financial Reports and Joy Shepherd seconded. All were in favor of approving the financial reports.

**Operation Reports:** Claire Miller presented the Cross County Library Statistical Report mentioning that warmer weather and sports were likely the cause of the drop in Children’s check outs. She mentioned that the numbers would definitely go up during the Summer, especially on Wednesdays after the big programs. Reta Ragland asked Claire about the door counters and she said that she planned to ask the Jonesboro Public Library about their infared or laser door counters. Angie mentioned averaging the incoming number and outgoing number and Kitty suggested that Claire check on a new door counter soon.

**Staff Reports:** Claire Miller provided a report for Cross County Library and Angie Meachum provided a report for the Woodruff County Library. George Anne Draper said that if we ordered bigger furniture for the new Children’s area, Little Sheep would be interested in purchasing the smaller furniture. Recent events and Summer Reading Program were discussed.

**New Business:** The ECARL Board could not discuss hiring David Price, library consultant, because there was no quorum. Kitty made a motion to schedule a called meeting. George Anne provided a second. The motion was approved. There were questions about a quorum and Claire texted Holly and found out that 3 out of 5 members from each board was required for an ECARL quorum. Kip Davis and Joy Shepherd discussed revising the bylaws concerning quorum. Discussion about a meeting began and it was decided to meet on May 21st, May 22nd or May 23rd. There was discussion between the two boards and they agreed to meet half-way in Fair Oaks. Joy Shepherd mentioned using a room in the Fire Department.

**Adjournment:** Kitty moved to adjourn the meeting, Joy Shepherd provided the second and all approved.

Respectfully submitted,

Claire Miller, Branch Manager of Cross County Library